



#luriaProtocol

COVID-19 LURIA PROTOCOL



AN ALL-TESTED ENVIRONMENT



**EACH VILLA HAS ITS OWN
PRIVACY WITH BOUNDLESS
SPACE INSIDE AND OUT**



**INFORMATION THROUGH QR
CODE. A TOUCHLESS EXPERIENCE
FOR SAFE VACATION**



DISTINGUISHED PARTNERSHIPS



Individual Hygiene Measures

Luria Homes has taken measures to implement good personal hygiene practices in the workplace and oversees their continued implementation. Specifically:

- Staff and third parties are informed and encouraged to comply with good personal and respiratory hygiene practices (hand washing – cleaning, nose and mouth covering during coughing or sneezing, etc.).
- Appropriate facilities and required materials have been provided to employees and appropriate mechanisms for hand sanitization have been installed at the entrances / exits and in the common areas of the villas
- Staff have been supplied with the appropriate Personal Protective Equipment (PPE), in accordance with the special instructions of the National Public Health Protection Committee.
- The adequacy of PPE stocks is regularly supervised.
- Staff have been trained how to safely use their Personal Protective Equipment and their proper use is being supervised.
- Staff have been informed and trained on the COVID-19 suspected case management plan.
- Staff have been informed and trained on specific cleaning instructions in the event of a suspected COVID-19 case.

Specifically:

- The person is asked to remain in their room with the door closed.
- Is immediately given a simple surgical mask and tissues.
- If a companion wishes to stay close, a simple surgical mask is provided to them and a recommendation is made to wash hands meticulously after each contact and not to touch their face.
- It is forbidden for staff members to enter the room and only one member of the staff deals with the guest's requests.
- Used personal protective equipment is discarded in a closed rubbish bin.
- After the disposal of the protective equipment, hands are meticulously washed.

Accommodation File

- For purposes of public health protection, we keep a record of staff members and all guests staying at the villas (name, nationality, date of arrival and departure, contact details such as address, telephone, e-mail), so that it is possible to track all the people who came in close contact with an identified COVID-19 case.
- All adults guests required to fill an entry covid questionnaire for their medical history due to covid situation.
- All General Data Protection Regulation (GDPR) are adhered to and all guests and staff are informed that records are kept for the protection of public health.
- Luria Homes records and updates an Event log book COVID-19.

Staff Practices

Each member of the Luria Homes staff strictly adheres to the basic protection measures against COVID-19. In particular, employees practice the following personal and respiratory hygiene practices:

- Frequent hand washing with soap and water for at least 40 seconds, before and after contact with money or guests' items, before eating, before and after work breaks, after a visit to the toilet and careful hand drying with disposable paper towels and disposal in bins.
- Covering nose and mouth during coughing or sneezing with a tissue or the inner part of the elbow.
- Avoiding touching the front of the mask or face shield.
- Avoiding touching of face with hands.
- Informing the health officer in case of:
 - illness or symptoms relating to COVID-19 infection or
 - contact with a possible or confirmed case.
- Staying at home in case of illness and informing the health officer.
- Returning to the workplace only if the laboratory test is negative and after 14 days after close contact with a confirmed COVID-19 case.

Housekeeping

- The housekeeping staff uses simple surgical masks, gloves and disposable waterproof robes.
- Once the Personal Protective Equipment has been removed and disposed of in a closed bin, hands are thoroughly washed with soap and water.
- All hard surfaces are cleaned and disinfected with disposable cloths / fabrics or cleaning paper and sponges with detachable heads.
- Discarded equipment is treated as a contagious contaminant and discarded in special bags.
- 0.1% sodium hypochlorite is used after cleaning with a neutral detergent. For surfaces that are likely to be damaged by the use of sodium hypochlorite, we use ethanol at a concentration of 70% after cleaning with a neutral detergent. As an extra measure we use certified biocide liquids for the safety of our staff and guests.
- When using disinfectants, the space is well ventilated. Splashing and spraying during cleaning and disinfection is avoided. In the event of a confirmed COVID-19 case:
 - All surfaces and objects that may have been contaminated are washed and disinfected according to the above instructions.
 - Housekeeping staff uses a simple surgical mask, gloves and a disposable waterproof robe.
 - Touching of the face with hands is avoided.
 - After the protective equipment has been removed, it is properly disposed of and hands are thoroughly washed with soap and water.
- Discreet monitoring of guest symptoms.
- For departures, 2 protocols apply:
 - Normal cleaning and waiting 24 hours before the room is available to a guest or
 - Meticulous cleaning - disinfection of the rooms and bathrooms for same day use.
- Commonly used multi-purpose items such as menus, magazines etc. have been removed and can be found in the villa's site.
- A special disposable cover is placed on the TV and air conditioner remote controls after disinfection.
- Fabric surfaces are cleaned with a steam device (temperature > 70.).
- Doors and windows are opened daily for natural ventilation of spaces.
- Hand sanitizers have been placed in all rooms.

Environmental Measures

- All workplaces are adequately ventilated and air conditioning systems are regularly maintained.
- All workplace surfaces, common areas and equipment are regularly cleaned.
- In the event of a possible or confirmed case of COVID-19 infection, all areas will be disinfected according to the instructions of the National Public Health Organization.
- Covered waste bins have been installed, where all disposable Personal Protective Equipment or other means used to disinfect work surfaces can be disposed of immediately after use.
- Work clothes and Personal Protective Equipment are frequently cleaned and safely stored.

COVID-19 Suspected Case Management

If a visitor or employee of Luria Homes develops symptoms compatible with COVID-19 infection, the following applies:

1. The manager of Luria Homes, Ms. Karra Panagiota, is informed. Personal phone: 6980437071
2. The doctor with whom Luria Homes cooperates is called to evaluate the incident. In case of inability to see the doctor in Luria homes, the patient can go or be transported by vehicle (with the indicated use of PPE) if his clinical condition allows it to a local Health Unit, after first notifying this Unit by phone.
3. If the patient is in urgent need of hospitalization, presents with a serious clinical picture, is referred to the relevant health unit, as a suspected case of COVID-19. In case it is not possible to manage a COVID-19 incident from the health infrastructure of the area, there must be provision for transport of the patient (EKAB, water ambulance, air transport) to the nearest health unit that can manage it.
4. If the patient presents with a mild clinical picture, according to the clinical assessment a sample is taken from the

5. If the incident is confirmed as COVID-19, the "Instruction for the Management of Confirmed Cases and their Transfer to Accommodation Areas" of the Ministry of Health is followed
6. The patient with a mild clinical picture remains in his room, until the results of the laboratory test are announced.
7. During the above waiting, staff enter the patient's room, unless there is a significant reason. If necessary, a staff member of the accommodation is advised to deal exclusively with the potential case.
8. The doctor and Luria staff who enter the room of the suspected or later confirmed case must use personal protective equipment. The doctor uses high-protection personal protective equipment (high-protection mask, goggles or mask, waterproof disposable gowns) if, in his judgment, there is a possibility of exposure to an infectious aerosol (eg management of a patient who coughs uncontrollably and is unable to use a mask). Cleaning staff cleaning a COVID-19 patient's room must wear a mask, protective apron gloves, and goggles or a face mask if there is a risk of splashing biological liquids or chemical cleaners.
9. If there is a patient's attendant who wishes to stay close to the caregiver (eg spouse), the attendant should be given a simple surgical mask and advised to wash their hands each time they come in contact with patient secretions (eg saliva) and definitely before the attendant touches his face or eats or drinks.
10. The contact details of the patient's relative should always be recorded in case consent is required for medical interventions if the patient is unable to communicate.
11. Used protective equipment (simple disposable surgical mask, gloves) should be disposed of in a bin and should never be used again.
12. After disposing of protective equipment, hands should be thoroughly washed with soap and water. It is emphasized that the use of gloves does not replace hand washing, which is a very important means of prevention.
13. Cleaning and disinfection of the room and other common areas according to the instructions of EODY

Health Unit next to Luria Homes

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